

Truckee Tahoe Airport Lessee Request for Rent Deferral

If you are a tenant of the Truckee Tahoe Airport District and you or your business has been financially impacted as a result of the COVID-19 pandemic, you may use this form to request a rent deferral. This form must be submitted by April 30, 2020 for rents owing between March 1, 2020 and April 1, 2020, or within 7 days of the date rent is due for rents owing after April 1, 2020. Certain restrictions apply, listed below:

1. Private, Commercial, and Non-Profit tenants who are experiencing financial hardship related to the COVID-19 Pandemic may apply to defer Payments for a term not to exceed 90 days past the date the Governor's Order of Pandemic Emergency is lifted/removed/repealed. Amortization of repayment shall be completed within 12 calendar months from the last date of deferred rent or 18 months from the first date of deferment whichever is less. Interest and late fees shall not accrue during the deferral period but any existing late fees, interest or penalties owed on the commencement of the deferral period shall remain owed. The General Manager may approve requests for a deferral subject to the other terms and conditions of this Resolution. Upon conclusion of the deferral term or before, all Payments shall be paid in full to the Truckee Tahoe Airport District bringing the tenant in full paid good standing including any and all late payments or existing penalties.
2. Tenant shall complete the Lessee Request for Rent Deferral Form and this form shall be a binding agreement between Lessee and District.
3. The District shall make available a total of \$175,000 of payment deferral program funding.
4. Minimum annual guarantees or concession fees are not eligible for deference under this resolution although rents and payments related to ground leases on subject commercial operating permits are eligible.
6. This program in no way suspends the lessor rights of the Truckee Tahoe Airport District, any rules or regulations, or lease and operating permits covenants.

Return completed form to:

Truckee Tahoe Airport District, ATTN: Hardy Bullock, Director of Aviation & Community Services

By Mail to: 10356 Truckee Airport Road, Truckee CA 96161 Or by email to:

hardy.bullock@truckeetahoeairport.com. E-mail submission only valid with a confirmation of receipt.

Lessee Name:	
Lessee Email:	
Lessee Phone Number:	
Building/Hangar Address or #	
Lessee Address:	
Period of Rent Deferral requested.	

Total Amount of Deferral for Period.	
Financial Reason for Deferral (circle one or more reasons)	(1) a family or household member is diagnosed with COVID-19, (2) layoffs, loss of hours, or other income reduction from business closure or reduction caused by COVID-19, (3) compliance with stay-at-home orders during the state of emergency, (4) extraordinary expenses incurred related to diagnosis, testing, or treatment of COVID-19 or (5) child care needs arising from school closures related to COVID-19.

By signing here, I _____ hereby attest to the validity of my statements herein.

Signature/Attestation of Lessee _____ Date _____

Signature of Authorized District Representatives

Signature of Director of Finance & Administration _____ Date _____

Signature of Director of Aviation & Community Services _____ Date _____

Signature of General Manager _____ Date _____