



## TRUCKEE TAHOE AIRPORT DISTRICT

10356 Truckee Airport Rd.

Truckee, CA 96161

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## DIRECTORS

DAVID DIAMOND

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### **Request for Interest – Office Space for Independent Certified Flight Instructor (CFI)**

This request for interest (RFI) is being issued by the Truckee Tahoe Airport District, a California Special District hereafter referred to as "District". The District is requesting qualifications from individuals interested in leasing space from the District on a month to month basis for a small office to conduct certified flight instruction and related activities.

### **Location and Size of Subject Properties**

Organizations shall express interest based on leasing the following facilities from the District:

- 105 square feet of office space located within the Airport Terminal Building

### **Anticipated Use**

Anticipated use of the District facility will be as an office for certified flight instruction. Services to be provided must show a commitment to general aviation on behalf of the business and a willingness to comply with the District's Minimum Standards. A Commercial Operating Permit (COP) is also required.

### **About the District**

The Truckee Tahoe Airport is an FAA designated public General Aviation Airport. It is situated in Martis Valley approximately two miles southeast of Truckee, California and seven miles north of Lake Tahoe. The Airport straddles both Nevada and Placer County lines and is managed by the Truckee Tahoe Airport District, a bi-county Special District. Founded in 1958, the 425 square mile Truckee Tahoe Airport District (TTAD) was formed by the vote of the people. The Truckee Tahoe Airport serves private and charter aircraft, but offers no scheduled commercial flights. Like Interstate 80 and the Union Pacific Railroad, the Airport is a part of the Federal Transportation System. The Airport is funded by: local airport commercial enterprises, building and hangar leases, local property tax, and grant funding through both State and Federal governments. The District is home to 40,000 full time residents and 100,000 peak period visitors.

### **Submission Guidelines**

All letters of interest shall be submitted to the Truckee Tahoe Airport District, ATTN: Hardy Bullock, Director of Aviation & Community Services, 10356 Truckee Airport Road, Truckee, CA 96161. The submission deadline is 5:00 P.M. on Friday, May 13, 2022. Interested individuals will be evaluated based on the best overall value to the District using the following criteria: pertinent experience and past performance of organization and track record in providing same or similar services in the Truckee/North Lake Tahoe Region. If an individual is selected by the District based on the letter of interest, the selected organization shall be notified within four (4) days after the close of the submission deadline and can begin lease negotiations.

This RFI is designed to provide fair and equal access to qualified parties who wish to offer services and lease property from the District. The District reserves the right to take no action, select an offeror based on criteria outlined here, or negotiate directly with an offeror for additional information. Questions and additional information about the subject property, contact Jill McClendon, Property Manager, Truckee Tahoe Airport District. [jill.mcclendon@truckeetahoeairport.com](mailto:jill.mcclendon@truckeetahoeairport.com) – (530) 587-4119 x 127.