



TRUCKEE TAHOE AIRPORT DISTRICT

10356 Truckee Airport Rd.

Truckee, CA 96161

(530) 587-4119 tel

(530) 587-2984 fax

WWW.TRUCKEETAHOEAIRPORT.COM

DIRECTORS

DAVID DIAMOND

MARY HETHERINGTON

TERESA O'DETTE

KAT ROHLF

RICK STEPHENS

**FIRST ADDENDUM
TRUCKEE TAHOE AIRPORT DISTRICT
REQUEST FOR STATEMENT OF INTEREST AND QUALIFICATIONS
AIRPORT ENGINEERING, GENERAL ENGINEERING, AND AIRPORT PLANNING
Issued November 23, 2022**

THIS FIRST ADDENDUM TO REQUEST FOR STATEMENT OF INTEREST AND QUALIFICATIONS AIRPORT ENGINEERING, GENERAL ENGINEERING, AND AIRPORT PLANNING (“**First Addendum**”) is made on December 5, 2022, by the TRUCKEE TAHOE AIRPORT DISTRICT (“**TTAD**”), a special district of the State of California.

1. **Background.** TTAD issued a Request for Statement of Interest and Qualifications for Airport Engineering, General Engineering, and Airport Planning on November 23, 2022 (“**RFQ**”). The RFQ is amended as further set forth in this First Addendum.

2. **Defined Terms.** Terms not defined herein shall have the same meaning as in the RFQ.

3. **Modifications.** This First Addendum includes the following modifications to the RFQ:

3.1. **Hourly Rates.** TTAD will no longer require the submission of hourly rates in a Firm’s SOQ. As a result, the following sections in the RFQ are modified as follows:

3.1.1. Section 1.6.2. is **REVISED** as follows:

1.6.2. The District is **NOT** seeking detailed cost proposals at this time. ~~However, the District solicits hourly rates and other pricing information to facilitate negotiations with Firms. The District reserves the right to enter into negotiations with any of the Firms in its sole discretion. If negotiations with a Firm are unsuccessful, the District reserves the right to enter negotiations with other Firm(s).~~

3.1.2. Section 2.5 is **DELETED** in its entirety.

3.1.3. Section 3.4.3. is **REVISED** as follows:

3.4.3. **Basis of Selection.** The District will select Firms based on a comparative analysis of the professional qualifications necessary for satisfactory

performance of each Project and the Service(s). ~~Compensation information will NOT be evaluated for the purposes of selection.~~

3.1.4. Section 3.4.4.2 is **REVISED** as follows:

3.4.4.2. The District and the Firm will negotiate final compensation and a detailed scope of Services for a Project. The District will present a form of contract to a Firm that will be a master agreement. ~~The proposed compensation shall be based on and may not exceed the hourly rates and other compensation information presented by a Firm in its SOQ.~~

3.2. **Adjustment of Services.** TTAD will revise the Services as provided for in this First Addendum. Section 1.2.2 is **REVISED** as follows:

1.2.2.2. Specific Services. The District intends to award a contract(s) for the three (3) types of services (“**Service(s)**”) described below. Interested Firms may submit SOQs, for any single Service, all three (3) Services, or any combination of the same. **Firms MUST specifically identify in SOQs the Service(s) that they are submitting the SOQ to perform.**

1.2.2.2.1. General (local) Engineering Services. This scope may include: project management, basic engineering design services, local agency project permitting, assist staff with maintenance and implementation of Capital Facility Plans including Airport Structures Facility Plan, and Storm Water and Utilities Plan, ~~and Pavement Maintenance Plan.~~ Selected Firm(s) will be expected to attend Airport District Board Meetings as requested along with special meetings as scheduled, and provide staff support to Senior Management and the Board for engineering related projects monthly.

1.2.2.2.2. Specialized Aviation Engineering Services. This scope may include FAA AIP project design, AIP grant administration, airfield pavements, Airport Capital Improvement Program (“**ACIP**”) maintenance, advanced and large project design services for both FAA grant eligible and non-FAA grant eligible projects, ~~and Pavement Maintenance Plan.~~

1.2.2.2.3. Airport Planning Services. This scope may include airport land use planning, Airport masterplan maintenance and updates, Airport Layout Plan services, FAA land release processing, Geographical Information System (GIS) mapping, and other airport planning tasks and functions.

4. **Updated Version of the RFQ.** For convenience, TTAD has attached a revised version of the RFQ as **Attachment 1** reflecting the above changes and other non-substantive revisions to formatting.

5. **Effect of Addendum.** Except as expressly modified or amended by this First Addendum, all terms, covenants, and conditions contained therein shall remain unchanged and in full force and effect.

Attachment 1

Revised RFQ

[FORM ON THE FOLLOWING PAGE]