



TRUCKEE TAHOE AIRPORT DISTRICT

10356 Truckee Airport Rd.

Truckee, CA 96161

(530) 587-4119 tel

(530) 587-2984 fax

WWW.TRUCKEETAHOEAIRPORT.COM

Requests for Proposal Airport Terminal Building Music Entertainment Program

The Truckee Tahoe Airport District (TTAD) is seeking proposals for an airport music entertainment “provider.” TTAD is looking to provide a pleasant background music entertainment environment on a scheduled basis for airport patrons, either waiting for a flight, lounging in the terminal, or dining in the restaurant area.

The purpose of this RFP is to furnish general information to prospective proposers concerning the entertainment program and steps toward an award of a one (1) calendar year contract for music services at Truckee Tahoe Airport. Ideally the provider would be associated with a local school district music program and/or a music education non-profit organization that lies within the Truckee Tahoe Airport District boundaries.

The Truckee Tahoe Airport is an FAA designated, public General Aviation Airport. It is situated in Martis Valley approximately two miles southeast of Truckee, California and seven miles north of Lake Tahoe. The Airport straddles both Nevada and Placer County lines and is managed by the Truckee Tahoe Airport District, a bi-county Special District of the State of California. The airport’s main terminal building is located at 10356 Truckee Airport Road, in Truckee, California 96161. The Truckee Tahoe Airport serves private and charter aircraft but offers no scheduled commercial flights. The Airport District’s boundaries are home to 35,000 full-time residents and 80,000 peak period visitors.

Terms:

The term of the agreement would be for the period of one calendar year. TTAD anticipates 12 (monthly) performances per year. Each performance would last for approximately two (2) hours with a mid-session break as needed. Monthly performance schedules would be predetermined by TTAD staff and the provider, typically Wednesday-Saturday, with Friday, Saturday, or holidays between 11am – 3pm being the most desirable.

Location:

Performance would occur in the main terminal lounge area, and/or during the warmer months potentially outside in the cafe patio area. Approximately 50-60 sq ft is available for staging. The cafe patio area of the terminal building would only be an option if aircraft noise on the ramp is not too distracting.

Audience:

Anticipated audience would be of a temporary transient nature, moving through the terminal building as travelers, restaurant customers, or airport visitors.

Performers:

TTAD foresees 1-2 musician(s) playing background type lounge music that is varied each month in type of instrument being played, style, and genre of music. Music should not be too loud as to distract regular business

operations or conversations in the terminal building.

Compensation:

The provider would bill (invoice) TTAD monthly, or annually with a signed contract.

Minimum Services and Operating Requirements:

The successful proposer shall be responsible for the following:

- The musician(s) shall be prompt, courteous and friendly to airport patrons.
- Musicians are responsible to bring required performance equipment, including power cords, chairs etc.
- Musicians will not create a hazardous area to the public where they are set up.
- Musician should check-in with airport staff prior to commencing set-up and/or starting a performance.
- The provider shall ultimately be responsible for the conduct, demeanor, appearance, and performance of its musician representative(s).
- The musician(s) shall return terminal facilities to the same state that they had found them after their performance.

Contractor Agreement:

TTAD would expect the provider to enter into an Independent Contractor Agreement (Professional Service Agreement).

Please direct all questions regarding the RFP to:

Marc R. Lamb, Aviation and Community Services Manager

Truckee Tahoe Airport District 10356 Truckee Airport Road Truckee, CA 96161

marc.lamb@truckeetahoeairport.com

(530) 587-4119 x 126

Proposals may be submitted in person, by mail to the Administrative Office, or by email, but must be received no later than **5:00 PM on Tuesday, February 28, 2023**. Late proposals will not be considered. All proposals are deemed confidential and will be retained by TTAD. The Airport Staff reserve the right to reject all proposals, to request additional information concerning any proposal for purpose of clarification, to accept or negotiate any modification to any proposal following the deadline for receipt of all proposals, and to waive any irregularities if such would serve the best interests of the District as determined by Airport Staff.