

## March 2024

### Questions by potential ATC RFP respondents and Airport District Answers:

Q: Can an ATC Tower employee park an RV on property for short-term housing?

A: No. At times, the District has allowed vendor RVs on site for temporary housing, but this has been for extended hours operations into the night, or for security due to equipment on-site during the construction period.

Q: Is \$20M in insurance required?

A: Yes. Aviation/General Liability Insurance \$20 Million per occurrence is the requirement, but not \$20M for all other coverages. ATC contractor will continue to maintain comprehensive general liability insurance, aviation liability insurance, Director/Officers Insurance, Property Insurance, Short Term Disability Insurance per California State Law, and Workers' Compensation per California State Law.

Q: Can potential vendors schedule an onsite visit?

A: Yes. Contact Director of Aviation Jeff Menasco to schedule an onsite visit at (530) 587-4119 ext 106.

Q: Is traffic count data available after 2020?

A: Yes, send us a request and we can share the hourly count data for selected months of 2023. Our traffic is very seasonal, summer is the peak, and also dependent on weather, holidays, and smoke.

Q: The request for proposal states to run the facility like an FCT. New requirements include a minimum of four FTE not including the manager. Is it your intent to apply the same logic?

A: Our intent is to run the facility like an FCT in terms of services, but we are not tied to specific manning models. TTAD's actual staffing requirements are based on seasonal peak periods and traffic flows and the ATM would have discretion on working with TTAD to optimize services.

Q: Is the pricing example a guide or do we need to follow that exactly?

A: Recommend you provide pricing as set forth in the RFP, however, if you would like to also submit an alternative pricing layout to better explain your proposal, please feel free to do so. The common pricing is to as reasonably as possible compare pricing from vendors and thus selecting a bid.

Q: When is award of the contract anticipated?

A: As early as May 2024.

Q: Is there an airport lighting control panel that is owned by the city?

A: TTAD owns the lighting control panel. Coordination between ACT and Dispatch (Unicom) is necessary and accessible via radio or telephone.

Q: In RFP section 2.3, item 4, what does this paragraph mean in reference to Class-D airspace and frequencies?

A: Please disregard this paragraph, it is an old reference and no longer applicable.

Q: Would the bidder be responsible for placing a new tower cab on the tower structure?

A: Yes, for reference in 2017 the crane company that placed the tower cab on the tower structure cost was approximately \$1,700.

Q: How does snow impact tower operations regarding controllers working or accessing the tower, and how often does snow impact tower personnel?

A: During heavy snowfalls/blizzards the airport district will close the tower for personnel safety, this varies widely based on the winter. During the '22/'23 winter (largest winter in 75 years), the tower closed well over a dozen times, sometimes for multiple days at a time. In the current '23/'24 winter, KTRK has only closed the tower once for a 2-day period. Sometimes tower personnel will stay in local hotels to avoid long commutes depending on where they live during winter weather. These costs would be incurred by the vendor or personal expense based on the vendor's company policies.

Q: Are there quarters on the airfield for tower personnel to stay overnight?

A: No, there are no quarters or hotel on the airfield, however there are numerous hotels in the Truckee area. The closest hotel to the airport is a Hampton Inn about a half mile away, they can offer corporate rate discounts.

Q: The RFP pricing only mentions 'Base Year' price, do you want 'Option Year' pricing as well?

A: Yes, please submit Option Year pricing as well.

Q: Does the tower operate 364 days a year?

A: Yes, (closed Christmas Day)